

NHS England and NHS Improvement have produced a healthcare worker flu vaccination best practice management checklist. The Trust is publishing its self-assessment against the checklist, which has been signed off by the Board Chair, Ann Beasley.

### Healthcare worker flu vaccination best practice management checklist 2019/20 – for public assurance

A	<b>Committed leadership</b>	Trust self-assessment
A1	Board record commitment to achieving the ambition of 100% of front line healthcare workers being vaccinated, and for any healthcare worker who decides on the balance of evidence and personal circumstance against getting the vaccine should anonymously mark their reason for doing so.	<b>Compliant</b>
A2	Trust has ordered and provided the quadrivalent (QIV) flu vaccine for healthcare workers	<b>Compliant</b>
A3	Board receive an evaluation of the flu programme 2018/19, including data, successes, challenges and lessons learnt	<b>Compliant</b>
A4	Agree on a board champion for flu campaign	<b>Compliant</b>
A5	All board members receive flu vaccination and publicise this	<b>Partially compliant</b>
A6	Flu team formed with representatives from all directorates, staff groups and trade union representatives	<b>Partially compliant</b>
A7	Flu team to meet regularly from September 2019	<b>Compliant</b>
B	<b>Communications plan</b>	
B1	Rationale for the flu vaccination programme and facts to be published – sponsored by senior clinical leaders and trades unions	<b>Compliant</b>
B2	Drop in clinics and mobile vaccination schedule to be published electronically, on social media and on paper	<b>Compliant</b>
B3	Board and senior managers having their vaccinations to be publicised	<b>Compliant</b>
B4	Flu vaccination programme and access to vaccination on induction programmes	<b>Compliant</b>
B5	Programme to be publicised on screensavers, posters and social media	<b>Compliant</b>
B6	Weekly feedback on percentage uptake for directorates, teams and professional groups	<b>Compliant</b>
C	<b>Flexible accessibility</b>	
C1	Peer vaccinators, ideally at least one in each clinical area to be identified, trained, released to vaccinate and empowered	<b>Compliant</b>
C2	Schedule for easy access drop in clinics agreed	<b>Compliant</b>
C3	Schedule for 24 hour mobile vaccinations to be agreed	<b>Compliant</b>
D	<b>Incentives</b>	
D1	Board to agree on incentives and how to publicise this	<b>Compliant</b>
D2	Success to be celebrated weekly	<b>Compliant</b>

